



Supervisors:

Harry Keefer

Mike Cook

Chris Metcalfe

Treasurer:

Rachael McCarty

Secretary:

Madalyn Lander

The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, February 8, 2021, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Treasurer Rachael McCarty and Secretary Madalyn Lander.

APPROVAL OF MEETING MINUTES: Madalyn read the January 4, 2021 regular meeting minutes and they were approved as written.

ROADMASTER'S REPORT: There were two snow events in the month of January, with one lasting four days. Mike brought up the need to replace the skid shoes and the plow blade on the F-450 due to its condition. Two loads of salt were ordered and two more loads will be arriving on February 9.

FIRE BOARD: The annual restructuring meeting was held over a zoom meeting, with part of the participants in attendance at the fire hall. The following appointments were made: Jason Lander – President; Harold Carbaugh – Vice President; Greg Weller – Treasurer; Mervin Frey – Secretary; and Dale Carbaugh – Fire Chief. Employees have requested dental and vision insurance coverage, at 100% cost to the employee. The fire company is currently shopping around for quotes. There were 26 incidents in the month of January. In many instances the fire company is unable to properly staff the fire trucks. Per OSHA requirements, firefighters are unable to go into a residence unless four firefighters are present. At the current time we are not meeting this threshold for most calls. The SAFR Grant is being explored as a means to provide further funding for fire fighter's wages. It is a matching grant that would pay for 100% of wages for the first three years, with the requirement that the fire department would need to pick up the wages for the next three years. The grant is an immense amount of work to write, and in the past, after applying for the grant the department had to abandon it due to their inability to pay the last three years of wages. \$175,000 was left on the table as a result. The paid staff has requested the ability to raise money to build table for the lounge room. They will hold cornhole tournaments in order to raise the money. This was Dennis' first meeting. Dennis inquired about the townships' ISO ratings. Mercersburg is a 6, Peter's Montgomery, and Warren's ISO rating is a 7. Ratings are on a scale of 1-10 with 10 being the worst. Dennis asked if there was a way to improve the rating, and was told there was not, since municipal water and proximity to the fire department are affecting the ratings. Dale said improving the rating would not make a difference and Dennis conceded that this was true. To follow up on previous concerns regarding the ambulance club, Jason clarified that it was akin to GAP insurance. Being a member of the club would ensure that whatever your insurance company paid toward the ambulance, would cover all costs of the ambulance service. It was also stated that if another fire company, such as Hancock, is first on scene, such as is common on the southside of the township, MMP&W ambulance club would not cover ambulance costs for another fire department.

TREASURER'S REPORT: For the month of January, the general account started with a balance of \$100,853.28 and ended with a balance of \$121,635.80 with \$22,999.93 in deposits from PennDot for the Winter Maintenance Agreement, \$2,866.01 from Franklin County Register and Record for local realty transfer tax distribution, \$620.88 in property taxes, and other miscellaneous deposits. The state liquid fuels fund account started with a balance of \$122,415.76 and ended with a balance of \$119,403.46. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented. Rachael reported that she will advertise the results of the 2019 audit in the local paper.

TOWNSHIP SECRETARY'S REPORT: Madalyn brought it to the supervisor's attention that the off-road diesel fuel we purchase could probably be purchased through another vendor at a cheaper cost. The supervisor's approved the request to shop around for cheaper fuel. It was also brought to the superisor's attention that aggregate can be purchased through COSTARS, potentially at a better cost than we are currently paying. Madalyn will look into whether it would benefit the township to purchase aggregate through COSTARS. Resolution 2021-01 Filling Vacancies Within the Township was presented. *Harry introduced a motion to pass Resolution 2021-01 and Chris seconded it.* Resolution 2021-02 Land Use Permit Process was presented. *Harry introduced a motion to pass Resolution 2021-02 and Chris seconded it.* Resolution 2021-03 Land Use Permit Application was presented. *Harry introduced a motion to pass Resolution 2021-03 and Chris seconded it.* The resolutions were signed, as required, and will be kept at the township building.

Resident plowing snow to center of the road: A resident has been plowing snow into the center of the road. It was noted that this not only causes a hazard for the motorists traveling on the road, as well as risks damaging private equipment and township plows, but also legally makes the resident responsible for any resulting consequences of this action. It was requested that Madalyn write a letter on behalf of the township to the resident requesting the action be ceased.

SNOW PLOW AND SKID SHOES: A heavier duty plow, or v-bottom plow would make plowing snow safer. The current plows result in snow blowing toward the truck and reducing visibility for the snow plow truck driver. *Harry introduced a motion to research purchasing a new plow and Chris seconded it.* The use of skid shoes is necessary due to the tar and chipping on 456. The skid shoes have prematurely worn and will need to be replaced soon.

REFLECTORS ON WARD DRIVE: The need for reflectors where the road crosses the creek on the north side of Ward Drive was again addressed. Putting guard rails there was discussed, however, the culvert would still need to be accessible in order to clean it periodically. The use of a removable fence was discussed. It was suggested that reflectors be placed there in the meantime.

MISC MAINTENANCE: The fuel filter needs to be changed on the backhoe. The supervisors discussed the need for a hydraulic jack. *Mike introduced a motion to replace the tire on the truck, and Harry seconded it.*

REQUESTING BIDS FOR WORK: Madalyn will contact PSATS to determine whether or not the township will need to request bids for enclosing the pavilion.

A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 8:00 p.m.

These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.

Date of approval: March 1, 2021