The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, June 7, 2021, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer and Chris Metcalfe, as well as Secretary Madalyn Lander. Mike Cook was absent

**Approval of Meeting Minutes**: Madalyn read the May 3, regular meeting minutes and they were approved as written.

**Fire Board Report**: Dennis reported that in February when the fire department requested to hire additional people, they reported that money would run out in September. He expressed concerns that other municipalities had not committed to the additional funds yet. Dennis mentioned that there is a well needed effort under way to update the bylaws. Jason reported that it will take three to six months to hire any firefighters due to testing, etc. If municipalities do not commit and MMPW does not have the funds to hire, they can back off at any point, however due to the amount of time it will take to hire, they wanted to get started. Since the fire board met, Montgomery Township has committed their funds. Jason reported that a committee has been formed to fix the bylaws and he anticipates that should be complete by August.

**Roadmaster’s Report**: Harry reported that the plow has been fixed. Dennis reported that Charlotte Carbaugh called him and asked about the Fort Davis sign that was missing. She was concerned about ambulances finding them in the case of an emergency.

**Treasurer’s Report**: For the month of May, the general account started with a balance of $126,287.80 and ended with a balance of $129,790.16 with a $9,305.36 in deposits including $4,825.69 from Franklin County Tax Bureau for earned income tax, $4,239.56 in real estate taxes, and $194.041 in per capita tax. The state liquid fuels fund account started with a balance of $153,018.02 and ended with a balance of $153,660.61, with a $1,247.75 transfer from our general account to our state account. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented. It was decided not to pay the Foster Wineland due to questionable charges on the invoice.

***A motion was introduced by Harry and seconded by Chris to pay the bills.***

**secretary’s report:** The main thing this month has been developing the website. madalyn has been able to work with the financial consultant from the state to become better aquainted with policies and procedures for spending liquid fuels.

**New website:** Madalyn presented the new website, and went through all of the features of it, including all of the information that is now available on it. Madalyn stated she is open for suggestions on what else could go onto the website. Brian Smith recommended that we post the RFQs for aggregate and a mechanic on the website, as well as on Facebook.

**bonding roads:**  Madalyn reported that a traffic and engineering study will need to be completed in order to pass the ordinance to bond our roads. Tim from Martin and Martin estimated that in order to do all the roads in our township it would be roughly $6,000, with Warren completing the traffic study. We would not be required to do all of the roads in the township, and are not required to do all of one road. Fort Davis and Red Rock Road are of most concern at this time. Supervisors will need to decide which roads need bonded, before we can proceed.

**Davis subdivison plan:** Tim Witter presented the Ruth and Roger Davis subdivision plan. It includes a lot with no improvements, one with a house, and one with the business. The plan was reviewed and approved as it stands. All necessary documents were signed and a copy of the subdivision plan was given to the township for record keeping.

***A motion was introduced by Harry and seconded by Chris to approve the subdivision plan.***

**regional municipal meeting:** The County Planning Commission has planned a regional municipal meeting, and requested each municipality attend. Harry plans to attend for Warren Township.

**American rescue plan grant program:**  If we are interested in getting money from the American Rescue Plan Grant Program, we will need to apply quickly. It was determined that Warren will not be able to use the funds and won’t apply.

**Elections:** Dennis reported that other than the scanners stopping working half way through election day, the say went well. He provided the final election results.

***A motion to adjourn at 7:45 p.m. was introduced by Harry and seconded by Chris.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: 7/5/2021