The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, August 2, 2021, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Mike Cook, and Chris Metcalfe, as well as Secretary Madalyn Lander.

**Approval of Meeting Minutes**: Madalyn read the July 5, regular meeting minutes and they were approved as written.

**Aggregate Sealed Bids:** Two sealed bids were received for aggregate. Mike Cook opened sealed bids from New Enterprise and St Thomas Development.

***A motion was introduced by Mike and seconded by Harry to accept the bid from St Thomas Development.***

**Mecahnic sealed bids:** No bids were received for a mechanic.

**Fire Board Report**: Dennis reported that the fire company is having issues getting applicants. The board feels there is a need for an Administrator to work part time. The board will work on what will be required of the position. The board is still working on fixing the bylaws, however there has not been much cooperation from the rest of the board. People have until the end of the month to get their comments in on what changes are needed to the bylaws. Jason appealed to the membership to be more cooperative with the board, as the membership is subordinate to the board.

**Roadmaster’s Report**: Mike has the box grader running and wants to use it on the end of Forge Road and Red Rock Road to smooth potholes. Ward Dr by the Gillette’s residence has been smoothed to fix pot holes. Several companies have been contacted about trimming trees around power lines. Barnhart and Sons quoted $150 an hour for the work, and $1,200 a day. This price is much cheaper than Penn Line, and other local companies.

***Mike introduced a motion that was seconded by Harry to hire Barnhart and Sons for two days to trim trees at $1,200 a day.***

Harry reported that the F-450 will not start. It clicks and will not turn over.

The grant needs to be completed by the end of the year. There is concern about the price of materials, including the wood for the forms for the headwall. Prefabricated headwalls are $2,000 - $3,000 a piece.

**Treasurer’s Report**: For the month of July, the general account started with a balance of $129,790.16 and ended with a balance of $134,118.40 with a $7,546.21 in deposits including $2,669.45 from Franklin County Tax Bureau for earned income tax, $4,539.71 in real estate taxes, and $194.041 in per capita tax and other miscellaneous deposits. The state liquid fuels fund account started with a balance of $153,660.61and ended with a balance of $152,788.93. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

***A motion was introduced by Harry and seconded by Mike to pay the bills.***

**secretary’s report:**  Madalyn has been working on applying for the ARPA grant. The vendor number was tied to the incorrect EIN that the state had for Warren, so the vendor number with the state has been updated. Madalyn has worked with the solicitor and the engineer on bonding the roads. In the process it was determined that Forge Road from the creek to Little Cove Road is not on PENN DOT maps. There are ten intersections that will need to be monitored during rush hour to determine how many cars drive through, and which direction they turn. The township will conduct the traffic study. Quarterly reporting is completed.

**bank account for arpa funds:** It was suggested that a new bank account be opened to place the ARPA grant funds in.

***Motion was made by Mike and seconded by Harry to open a bank account to place ARPA funds in.***

**Deike Subdivision:**  Tim Witter from Shelly Witter and Fox presented a proposed subdivision on the Deike property. It would cut one residential lot out from the main property. The property has been perc tested. The modules will need to be sent to DEP.

***A motion was introduced by Harry and seconded by Mike to approval the subdivision, conditional on approval from DEP.***

**Davis subdivison plan:** We received Request for Planning Waiver and Non-Declaration for the Davis subdivision. It was signed by appropriate parties and will be mailed out.

***A motion to adjourn at 7:45 p.m. was introduced by Harry and seconded by Chris.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: 9/4/02021