The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, October, 2021, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Mike Cook, and Chris Metcalfe as well as Secretary Madalyn Lander.

**Fire Board Report**: The fire board is currently functioning at a minimum. Mervin Frey is acting as President. The fire chief and other volunteers hired a lawyer. The lawyer produced a draft letter proposing to abolish the current fire board, and replace it with one representative from each township and a majority of members elected by the volunteer membership. Dennis suggested the township decide whether or not it wants to move forward with the proposed plan, but cautioned it would result in the municipalities not having say in spending of tax payer dollars. If the municipality decides it does not want to move forward with this proposed plan, it should act ASAP.

***A motion was introduced by Harry and seconded by Mike to have Madalyn reach out to other municipalities to discuss the current MMPW situation.***

**Roadmaster’s Report**: Time was spent at the beginning of the month dealing with the aftermath of the Hurricane. Mike has a meeting on November 3 with AAA Paving to get an idea of the costs to pave certain roads.

***A motion was introduced by Mike and seconded by Harry to spend up to $3,000 on supplies to purchase the forms for the headwalls for the grant project.***

US Municipal informed us that the verticals on the bed would be steel instead of stainless steel due to supply issues. The truck should be ready in January.

***A motion was introduced by Mike and seconded by Harry to hire Earthworks LLC for up to 8 hours to clean side ditches on Ward Drive.***

It was determined that shale should be used to rebuild the road bed on Red Rock Rd from the storm damage due to the flooding from Hurricane Ida.

***A motion was introduced by Harry and seconded by Mike to hire George Weller to haul up to $2,500 in shale to Red Rock Rd.***

***A motion was introduced by Harry and seconded by Mike to purchase 800 tons of 2A from St Thomas Development.***

***A motion was introduced by Harry and seconded by Mike to top off diesel and gas.***

***A motion was introduced by Harry and seconded by Mike to take the trucks to be inspected and have the oil changed.***

**Treasurer’s Report**: For the month of October, the general account started with a balance of $147,944.69 and ended with a balance of $180,091.65 with a $33,861.31 in deposits including $4,711.04 from Franklin County Tax Bureau for earned income tax, $23,766.85 from the Commonwealth of PA for winter maintenance, $2,324.88 in fire relief allocation funds and other miscellaneous deposits including realty transfer tax property tax, and septic fees. The state liquid fuels fund account started with a balance of $151,523.34 and ended with a balance of $150,783.02. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts were presented.

***A motion was introduced by Mike and seconded by Harry to pay the bills.***

***A motion was introduced by Harry and seconded by Mike to pay Foster Wineland.***

**Secretary’s report:** Madalyn reminded everyone that the agenda needs to be posted 24 hours before the meeting, and that any item that would need to be voted on should be added to the agenda. A discussion was held about purchases being made without board approval to keep daily operations running.

**Property landscaping:** It was decided to remove the flower bed and use the railroad ties for the salt shed since it was not being maintained. The water hydrant will need to be moved.

***A motion was introduced by Mike and seconded by Chris to take the flower bed out.***

The lawn mower needs more work than it is worth, therefore it was decided it would be cheaper to hire someone to maintain the township property.

***A motion was introduced by Harry and seconded by Mike to hire someone to mow the grass around the township building.***

**cleaning townshp building:**  County tax bills will begin to be sent out by the county instead of the municipal tax collectors.

***A motion was introduced by Mike and seconded by Chris to hire a cleaning person for the township building.***

**supervisor pay ordinance:**

***A motion to move forward with the ordinance for supervisor’s pay was introduced by Mike and seconded by Harry.***

**Building rental contract:** A rental contact was presented to be used when residents want to rent the township building.

***A motion was introduced by Mike and seconded by Harry to adopt the contract, with $0 rental fee.***

**Recycling:** A resident asked about the township providing recycling since the trash service that services the township no longer does. It was determined it was not cost effective at this time to provide recycling.

**Budget meeting dates:** The budget meeting dates were set at Monday, November 15 for the budget planning meeting, and December 13, for the budget adoption meeting.

***A motion was introduced by Harry and seconded by Chris to advertise the meetings.***

**Building improvements:** ***A motion was introduced by Mike and seconded by Harry to replace the ceiling tiles in the township building.***

**Elections:** The general election is scheduled for November 2. Dennis wanted to advise everyone that the equipment would be set up after the November 1 supervisor’s meeting.

***A motion was introduced by Harry and seconded by Mike to adjourn at 8:46 p.m.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: 11/1/2021