The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, November 1, 2021, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer and Chris Metcalfe as well as Secretary Madalyn Lander. Supervisor Mike Cook was absent.

**Approval of meeting minutes:** Madalyn read the October 4, 2021 regular meeting minutes and they were approved as written.

**Fire Board Report**: The fire chief is reporting that the fire company is planning on removing the existing fire board with bylaws change, with or without the approval of the municipalities, which would occur with a vote of the membership. This action would be illegal, as the changes are required through an addendum to the articles of incorporation. The proposed fire budget was presented. The company is planning on hiring seven fire fighters even though municipalities approved hiring six.

***A motion was introduced by Harry and seconded by Chris to request Zachary Mills to attend the three municipal meetings on the township’s behalf.***

**Roadmaster’s Report**: Roadmaster was absent. He reported he is meeting with AAA Paving Wednesday about possible tar and chipping or paving roads.

**Treasurer’s Report**: For the month of October, the general account started with a balance of $180,091.65 and ended with a balance of $175,147.53 with $1,256.13 in deposits including $1,254.62 from Franklin County Tax Bureau for earned income tax. The state liquid fuels fund account started with a balance of $150,783.02 and ended with a balance of $145,933.62. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts were presented.

***A motion was introduced by Harry and seconded by Chris to pay the bills.***

 ***A motion was introduced by Harry and seconded by Chris to reimburse Mike Cook $97.52 for hoses and $79.08 for fuel.***

**community garden:** Madalyn will reach out to the community to see if there is an interest in having a community garden in the spring. Depending on interest, the garden will not be removed.

**Credit card for supervisor use:**  Madalyn will reach out to the bank to request a credit card be opened for the township. The credit card will give the ability for employees to make purchases, but will also keep a layer of protection for access to the accounts. All three supervisors and Madalyn will each have their own credit cards.

**building use contract:** Harry signed the building use contract for his family’s Christmas party on December 24.

***A motion was introduced by Harry and seconded by Chris to adjourn at 8:03 p.m.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: 12/6/2021