The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, December 6, 2021, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Mike Cook, and Chris Metcalfe as well as Secretary Madalyn Lander.

**Approval of meeting minutes:** Madalyn read the November 1, 2021 regular meeting minutes and they were approved as written.

**Fire Board Report**: Dennis suggested Warren Township respond to the letter from the lawyer the fire volunteers hired. Dennis presented a letter he wrote addressing concerns of the actions of the fire company’s volunteers. Discussion was held about the importance of the concerns coming from the supervisors of all the municipalities, and not just from Warren Township. Command positions are being held by paid employees which is illegal. An HR person will be present next month to discuss concerns. Apparatus is needed, purchases for new fire equipment will need to occur, as some equipment is 20 years old.

***A motion was introduced by Harry and seconded by Mike to request Zachary Mills communicate to other municipal solicitors about concerns with fire volunteer’s actions.***

**Roadmaster’s Report**: The quarry is swamped making it difficult to get materials. Both trucks are prepped for any winter weather.

***A motion was introduced by Mike and seconded by Harry to order 48 tons of salt.***

***A motion was introduced by Mike and seconded by Harry to purchase 6 more skids for the plows.***

**Treasurer’s Report**: For the month of November, the general account started with a balance of $175,147.53 and ended with a balance of $175,147.53 with $6,981.66 in deposits including $3,697.28 from Franklin County Tax Bureau for earned income tax and $2,967.93 for local realty tax transfer. The state liquid fuels fund account started with a balance of $145,933.62 and ended with a balance of $140,146.84. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts were presented.

***A motion was introduced by Mike and seconded by Harry to pay the bills.***

**Account for ARPA Grant funds:** Documentation from the bank was presented and necessary paperwork signed to open a back account reserved for ARP grant funds. The grant money in the general account will be transferred to the account.

**Credit card for supervisor use:** A credit card has been opened for township use. Madalyn will receive one and then be able to request one for the Supervisors.

**FCATB 2022 Budget:** The budget for 2022 for FCATB was presented and approved.

***A motion was introduced by Harry and seconded by Chris to amend the agenda to add Norma Barnhart’s resignation.***

**Norma’s Resignation:** Norma Barnhart submitted a letter of resignation for her position as a 4 year auditor. She was elected for, and accepted the position of the 6 year auditor.

***A motion was introduced by Harry and seconded by Mike to accept Norma Barnhart’s resignation from the 4 year auditor position.***

***A motion was introduced by Mike and seconded by Chris to adjourn at 7:53 p.m.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: 1/12/2022