The Warren Township Supervisors met at 7:00 P.M. on Wednesday, January 12, 2022, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Treasurer Rachael McCarty and Secretary Madalyn Lander.

**Appointment of 2022 positions: *Harry introduced a motion that Chris seconded to appoint the following people to the available positions for 2022***:

Chairman: Harry Keefer

Vice-Chairman: Chris Metcalfe

Roadmaster: Mike Cook

Secretary: Madalyn Lander

Treasurer: Rachael McCarty

Fire Board: Jason Lander

Dennis Kubicki

EMC: Jason Lander

Franklin County ESA: Jason Lander

Planning Commission: Larry Zimmerman

Glenn Zimmerman

Shawn McDonald

Vacancy Board Chair: Jerry Berney

FCATB Representative: Tracey Eberling

Solicitor: Zachary Mills

Code Inspection Official: Commonwealth Code Inspection Services

Sewer Enforcement Officer: Jon Piper

Engineer: Martin & Martin

The necessary paper work was signed for the Franklin County Area Tax Bureau Representative position, and for the Solicitor.

**Compensation for necessary positions:** ***Harry introduced a motion that Mike seconded to set the pay for the Secretary at $13,400 a year and the Treasurer at $600 a year. A motion was introduced by Harry and seconded by Mike to keep the pay for Fire Board members at $50 a meeting. A motion was introduced by Harry and seconded by Mike to pay the EMC position $15 an hour.***

***Harry introduced a motion that was seconded by Mike to accept the updated fee schedules for the solicitor, SEO and engineering firm.***

**2022 Meeting Dates:** The 2022 meeting dates were set for the first Monday of each month at 7:00 pm except for July and September. Those dates were moved to Tues 7/5 and Tues 9/6 due to holidays.

**Approval of Meeting Minutes**: Madalyn read the December 6, 2021 regular meeting minutes and the December 13, 2021 budget meeting minutes and they were approved as written.

**Roadmaster’s Report**: Barnhart and Sons cut trees on Red Rock Rd and Fort Davis Rd***.*** Salt shed was repaired, will wait until Spring to pour concrete. Ordered stones and skid shoes. Will discuss repaying grant money for Ward Drive project. Fuel will be ordered for the two front tanks. Truck is scheduled to go into the garage in 3 weeks, expect 3-4 weeks in shop.

**Fire Board:** Dennis reported that an ambulance will be purchased for $145,000. The fire company will need to purchase vehicles, including a tanker, in the near future.

**Treasurer’s Report**: For the month of December, the general account started with a balance of $172,519.42 and ended with a balance of $172,569.00 with $19,761.64 in deposits including $4,654.93 from Franklin County Tax Bureau for earned income tax, $5,459.52 from the Game Commission, and a $9,645.65 realty tax transfer. The state liquid fuels fund account started with a balance of $140,146.84 and ended with a balance of $138,988.58. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

***A motion was introduced by Harry and seconded by Chris to reimburse Mike $129.99 for the tarp. Mike abstained from the vote.***

***A motion was introduced by Harry and seconded by Mike to pay the bills.***

# **Township Secretary’s report:** Madalyn presented a land use permit that was requested for a new house on Little Cove Road. Madalyn will go out for bids for aggregate, which will be able to opened next meeting.

**County Opiod Settlement:** ***Harry introduced a motion that was seconded by Mike to ratify the County Opiod Settlement signed by the solicitor.***

**2022 mill rate:** The 2022 mill rate will remain the same. ***A motion was introduced by Harry and seconded by Mike to keep the mill rate at 5.2***

**Tax Collector Reimbursement:** Tami Smith, the newly elected tax collector requested reimbursement for training that was required by the state.

***A motion was introduced by Harry and seconded by Chris to deny the request, as no precedent had been set for the township to cover those costs.***

***A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 8:30 p.m.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: February 7, 2022