The Warren Township Supervisors met at 7:00 P.M. on Monday, February 7, 2022, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Secretary Madalyn Lander.

**Opening sealed Bids:** Bids were received from St Thomas Development and New Enterprise. Bids were open and read aloud. St Thomas submitted $30,140 for 22T delivered, and New Enterprise submitted $40,040 delivered.

***A motion was introduced by Harry and seconded by Mike to accept the bid from St Thomas Development.***

**Approval of Meeting Minutes**: Madalyn read the January 13, 2022 meeting minutes and they were approved as written.

**Fire Board:** New proposed charter was provided to supervisors. All municipal supervisors are requested to be in attendance at the next fire board meeting on February 24. The attorney hired by the volunteers will be present to answer questions.

**Roadmaster’s Report**: Three winter weather events that required plowing in the month of January. The hydraulic pump went out on the F-550, it has been taken to Hagerstown Hydraulics for repair. Lights were blowing fuses in the trucks.

***A motion was introduced by Harry and seconded by Chris to reimburse Mike $165.81 for lights he purchased off Amazon out of pocket. Mike abstained from the vote.***

**Treasurer’s Report**: For the month of January, the general account started with a balance of $172,569.00 and ended with a balance of $169,258.27 with $733.76 in deposits including $645.15 from Franklin County Tax Bureau for earned income tax. The state liquid fuels fund account started with a balance of $138,988.58 and ended with a balance of $136,617.95. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

***A motion was introduced by Harry and seconded by Chris to pay the bills.***

# **Township Secretary’s report:** Madalyn presented a notice from the Board of Assessment and Revision of Taxes statin they’re holding a formal hearing regarding a property within the township. Plans were submitted for the house being built at 6868 Little Cove Road, and land use permit was issued. Year-end financial reporting was completed.

**township road bonding ordinance:** Harry requested more time to review the ordinance before any decision was made.

**resident’s mailbox:** Bob Hunter’s mailbox was damaged by plow trucks. ***A motion was introduced by Mike and seconded by Chris to replace the resident’s mailbox.***

***A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 7:55 p.m.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: March 7, 2022