The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, September 6, 2022, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Chris Metcalfe, and Mike Cook, as well as Secretary Madalyn Lander.

**Approval of Meeting Minutes**: Madalyn Lander read the August 1 and August 8, meeting minutes and they were approved as written.

**Roadmaster’s Report**: Tar and chipping will begin mid next week. Randy recommended that cold patch be used to fill holes prior to tar and chipping. Mike asked Madalyn to check if stone dust is covered by state funds.

**FIre Board Report**: There was a briefing from the insurance company. The surplus ambulance sold for $35,000. Have a chance to secure up to $500,000 from ARPA grant. Request was submitted including the roof replacement, fire alarm in activity center, and addition for bunk room. Down payment was made for roofing.

**Treasurer’s Report**: For the month of August, the general account started with a balance of $195,532.23 and ended with a balance of $197,033.72 with $10,027.18 in deposits including a $3,340.40 deposit from Franklin County Tax Bureau for earned income tax, $5459.52 from DCNR for donation in lieu of taxes, and other misc deposits. The state liquid fuels fund account started with a balance of $119,616.49 ended with a balance of $118,796.50. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

***A motion was introduced by Harry and seconded by Chris to pay the bills.***

**Secretary’s Report:**  The Ford F-600 title and registration were provided. The registration was placed in the truck and the title was filed. All of the bonding and documents for tar and chipping were presented. DEP documents for David Price and Charles Kipe were presented. A representative from Saunderosa was requesting information regarding an expansion project they want to complete. Madalyn will pass their information along to Larry Zimmerman.

***Motion was introduced by Mike and seconded by Harry to purchase a lock box.***

**Ordinance for Tax Collector Fee:** The township tax collector was present to ask if the supervisors would pass an ordinance requiring a fee for certain services that were performed.

***A motion was introduced by Harry and seconded by Chris to advertise the ordinance and have an open hearing for it in October.***

**EMC Concerns:** A resident presented concerns over the current emergency plan. The township supervisors provided a written response to the concerns. The questions and response are attached to the minutes.

**MMPW STATE AUDIT FINDINGS*:*** The state audit report for MMPW was presented to the supervisors. It showed that the fire company was unable to provide titles for two vehicles. The state may request funds be returned if the fire company cannot provide proper proof of titles for the vehicles.

**FRANKLIN COUNTY MUNICIPAL SUMMIT:** Madalyn provided information about the Franklin County Municipal Summit in September. No members of the township will be able to attend.

**FRANKLIN COUNTY ROAD NAMING POLICY:** Franklin County is requiring an intergovernmental agreement for townships who want the county planning department to continue to provide addresses.

***A motion was introduced by Harry and seconded by Chris to sign the intergovernmental agreement, continuing to have the County provide the service of providing addresses.***

***A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 8:04 p.m.***

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township’s Secretary, Madalyn Lander, with the use of audio recording.*

Date of approval: 10/3/2022