



**Supervisors:**  
**Harry Keefer**  
**Mike Cook**  
**Chris Metcalfe**  
**Treasurer:**  
**Rachael McCarty**  
**Secretary:**  
**Madalyn Lander**

The Warren Township Supervisors met at the regularly scheduled meeting at 7:00 P.M. on Monday, October 3, 2022, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Chris Metcalfe, and Mike Cook, as well as Secretary Madalyn Lander.

**OPEN HEARING FOR TAX COLLECTOR ORDINANCE:** An open hearing was held for the ordinance for tax collector fees. No public had comment.

*A motion was introduced by Harry and seconded by Mike to approve the ordinance.*

**APPROVAL OF MEETING MINUTES:** Madalyn read the September 6, meeting minutes and they were approved as written.

**ROADMASTER'S REPORT:** The tar and chipping was completed for the township roads. Harry has continued to reach out to have someone concrete the salt shed with no response. It was suggested that crush and run be used for this coming year. Mike reported that the harbor freight power washer will be \$935.00 and appears to be the best option. The truck inspection is due. It will be taken to Liberty.

**FIRE BOARD REPORT:** There has been little response for the firefighter jobs. The chief requested that they that advertise for applicants with no experience needed. This would mean MMPW would need to pay to send them to get required certifications. Concerns were raised about ambulance's finances as it is in the red. The roof has been completed. Quotes were received for the installment of a camera system at \$12,900. A camera system is required since the doors of the firehall are not closing behind the trucks, and people have entered the building while mmpw were out on calls. A quote for the installation of a fire alarm system in the activities center building was received for \$16,000. A special meeting has been called to discuss the desire of the firefighters to unionize. Dennis Kubicki will be resigning from the fire representative position at the end of the year.

**TREASURER'S REPORT:** For the month of September, the general account started with a balance of \$197,033.72 and ended with a balance of \$190,068.96 with \$32,296.62 in deposits including a \$4,930.00 deposit from Franklin County Tax Bureau for earned income tax, \$19,320.02 for the ARPA grant, \$2050.77 deposit for the remainder of the Sylvan Dr grant project, \$2,745.62 for the fire relief payment, and other misc deposits. The state liquid fuels fund account started with a balance of \$118,796.50 ended with a balance of \$93,993.23. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

*A motion was introduced by Harry and seconded by Chris to pay the bills.*

**EMC CONCERNS:** A concern over the length of time since the Emergency Operations Plan was discussed. Jason will go in and update information, as appropriate. Discussion was held regarding having a location to house people in the event of an emergency. Paul Frey suggested that Cove Valley could be used as the location. He will bring the idea to Cove Valley's board at the next meeting.

**ROBINSON/KEEFER SUBDIVISION:** The subdivision plans for Robinson/Keefer were presented by Tim Witter of Shelley, Witter, and Fox. Form B was reviewed and approved.

*A motion was introduced by Harry and seconded by Mike to approve the plan.*

**BUDGET MEETING DATES:** The meeting dates for the 2023 budget will be Monday, November 14, and Monday, December 12 at 7:00 pm at the township building.

**MISC ITEMS:** Dennis reminded everyone that the equipment for the election will be delivered on November 7, the day before the election. Mike reported that it will cost roughly \$684 to replace the ceiling tiles in the township building.

*A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 8:15 p.m.*

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of audio recording.*

Date of approval: 11/7/2022