



Supervisors:
Harry Keefer
Mike Cook
Chris Metcalfe
Treasurer:
Rachael McCarty
Secretary:
Madalyn Lander

The Warren Township Supervisors met at 7:00 P.M. on Monday, July 3, 2023, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer and Chris Metcalfe as well as Secretary Madalyn Lander. Supervisor Mike Cook was absent.

APPROVAL OF MEETING MINUTES: Madalyn read the June 5, 2023 regular meeting minutes and they were updated to state “The fire chief’s pay was reduced to \$500 a month plus mileage” to remove that the chief requested the change in pay.

ROADMASTER’S REPORT: Roadmaster was absent.

FIRE BOARD: Jeff thanked people for attending the MMPW open house. Monthly purchases from the fire company were discussed, as were operational changes within the organization. It was determined that a checking account specific to grant money totaling \$113,000 had \$71,000 of money in it that was donated for PPE at the start of the pandemic. The board voted to move the \$71,000 to the general fund to help make payroll. It was requested that since the money was given by the municipalities to the fire department for PPE, that municipalities make final decision on the money.

A motion was introduced by Harry and seconded by Chris to move the money allocated for PPE at the beginning of the pandemic into MMPW’s general checking account.

TREASURER’S REPORT: For the month of June, the general account started with a balance of \$101,821.41 and ended with a balance of \$104,459.68 with \$8,345.34 in deposits including \$7,991.85 from Franklin County Tax Bureau for earned income tax and other misc deposits. The state liquid fuels fund account started with a balance of \$132,033.13 and ended with a balance of \$75,024.56. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

A motion was introduced by Harry and seconded by Chris to pay the bills.

BURN BAN ORDINANCE: The importance of passing a burn ban ordinance was discussed, as without one, the township has no legal authority to enforce a ban. The ordinance would only be enacted when requested by the fire company. The solicitor will be contacted to draft the ordinance. Options to enforce campfires at the campground, and who would be responsible for enforcing the ban will be explored.

A motion was introduced by Harry and seconded by Chris to proceed with a burn ban ordinance.

QUOTES FOR DITCH MOWER: Three quotes for a ditch mower were presented. It was decided to purchase the mower from Atlantic Tractor for \$9,000, as it was the most economical option.

A motion was introduced by Harry and seconded by Chris to purchase the ditch mower from Atlantic Tractor for \$9,000.

A motion was introduced by Harry and seconded by Chris to adjourn the meeting at 7:55 p.m.

These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.

Date of approval: 7/3/2023