



**Supervisors:**  
Harry Keefer  
Mike Cook  
Chris Metcalfe  
**Treasurer:**  
Rachael McCarty  
**Secretary:**  
Madalyn Lander

The Warren Township Supervisors met at 7:00 P.M. on Monday, October 2, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, and Chris Metcalfe, as well as Secretary Madalyn Lander. Supervisor Mike Cook was absent.

**APPROVAL OF MEETING MINUTES:** Madalyn read the September 4, 2023 regular meeting minutes and they were approved as written.

**ROADMASTER'S REPORT:** Trees were cut and removed from roadways throughout the township.

**FIRE BOARD:** EMS fireboard trustee, Ian Long submitted his letter of resignation. One full time employee and four part time employees were given notice that their services are no longer needed. An Open House is scheduled for October 21. The 2024 Budget should be complete by the end of October. Annual fund drive has received \$54,000. A second mailing is being sent.

**TREASURER'S REPORT:** For the month of September, the general account started with a balance of \$99,805.15 and ended with a balance of \$87,889.46 with \$8,116.75 in deposits including \$5,378.36 from Franklin County Tax Bureau for earned income tax, \$2,684.78 from fire relief allocation and other misc deposits. The state liquid fuels fund account started with a balance of \$74,714.88 and ended with a balance of \$74,715.49. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

*A motion was introduced by Harry and seconded by Chris to pay the bills.*

**EMERGENCY OPERATION PLAN:** A draft emergency operations plan was presented to the supervisors, and an electronic version was sent earlier in the day. Any additions or corrections to the plan to be discussed at the November meeting.

**BUDGET MEETING DATES:** November 13 and December 11 were selected for the budget meeting dates. The meetings will take place at the Warren Township Municipal Building at 7 pm and will be advertised in the Journal.

*A motion was introduced by Harry and seconded by Chris to adjourn the meeting at 7:28 p.m.*

*These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.*

Date of approval: 11/6/23