



Supervisors:
Harry Keefer
Mike Cook
Chris Metcalfe
Treasurer:
Rachael McCarty
Secretary:
Madalyn Lander

The Warren Township Supervisors met at 7:00 P.M. on Thursday January 11, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Secretary Madalyn Lander.

APPOINTMENT OF 2024 POSITIONS: *Harry introduced a motion that Chris seconded to appoint the following people to the available positions for 2024:*

Chairman:	Harry Keefer
Vice-Chairman:	Chris Metcalfe
Roadmaster:	Mike Cook
Secretary:	Madalyn Lander
Treasurer:	Rachael McCarty
Fire Board:	Jeff Graber
	Mike Miller
EMC:	Jason Lander
Franklin County ESA:	Jason Lander
Planning Commission:	Larry Zimmerman
	Glenn Zimmerman
	Shawn McDonald
Vacancy Board Chair:	Jerry Berney
FCATB Representative:	Tracey Eberling
Solicitor:	Zachary Mills
Code Inspection Official:	Commonwealth Code Inspection Services
Sewer Enforcement Officer:	Jon Piper
Engineer:	Martin & Martin

The necessary paper work was signed for the Franklin County Area Tax Bureau Representative position, and for the Solicitor.

COMPENSATION FOR NECESSARY POSITIONS: *Harry introduced a motion that Mike seconded to keep the compensation the same for all positions.*

Harry introduced a motion that was seconded by Chris to accept the updated fee schedules for the solicitor, SEO and engineering firm.

2024 MEETING DATES: The 2024 meeting dates were set for the first Monday of each month at 7:00 pm except for September, which was moved to Tues 9/3 due to Labor Day.

APPROVAL OF MEETING MINUTES: Madalyn read the December 4, 2023 regular meeting minutes and they were approved as written.

ROADMASTER’S REPORT: Red Rock road needs work to be done. Mike has discussed buying milling from another job that would cost \$110 a truck load. Possible improvements to Red Rock Rd were discussed

FIRE BOARD: Jeff submitted a fire board report, that was delivered by Chris. The new tanker is projected to arrive in April. Montgomery Township has pledged \$300,000 of their recent ARPA grant to pay off engine 9-1 and to the total amount due on the incoming engine. Remaining funds will be held in reserve to go toward a new ambulance. Elections were held December 28. Changes to the board include, John Rice as Corporation Volunteer Trustee, and Evan Logsdon for EMS Trustee. Other changes include, Mike Logsdon as Treasurer of Volunteer account, Dusty Stoner as Deputy Fire Chief, and Rodney Grenke as Assistant Fire Chief. MMPW Banquet is scheduled for February 3.

TREASURER’S REPORT: For the month of December, the general account started with a balance of \$85,939.70 and ended with a balance of \$128,515.09 with \$48,564.35 in deposits including \$4,557.05 from Franklin County Tax Bureau for earned income tax, \$327.78 from the Commonwealth of PA for state police funds, \$24,727.07 from PA for our winter services agreement, \$8,636.13 for local realty taxes, \$8,465.24 for real estate and per capita taxes, and other misc deposits. The state liquid fuels fund account started with a balance of \$74,716.73 and ended with a balance of \$74,717.36. The automatic withdrawals for the general account, invoices pending payment, and payments for wages to supervisors for the month were read, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

A motion was introduced by Harry and seconded by Mike to pay the bills.

EQUIPMENT OPERATOR POSITION: A job description for an equipment operator was distributed to the board for review. The job description was approved and will be posted. Mike will interview possible candidates.

HMP 2023 ADOPTION: The Franklin County 2023 Hazard Mitigation Plan was reviewed.

A motion was introduced by Harry and seconded by Mike to adopt the county HMP plan.

MMPW PROFIT LOSS STATEMENT: The profit loss statement for MMPW was provided to the board for review.

Fees schedule: Madalyn is working on developing a fees schedule. It was determined that \$50 would be charged per lot for subdivisions. Madalyn will work with local townships to create a consolidated fees schedule encompassing all fees.

MISC:

A motion was introduced by Mike and seconded by Harry to buy salt shed doors for \$8,000.

A motion was introduced by Harry and seconded by Mike to purchase a 55 gallon drum of hydraulic oil.

A motion was introduced by Mike and seconded by Harry to research outside LED lighting.

Madalyn will contact the insurance company to discuss what insurance is required to have a contractor mow the grounds.

A motion was introduced by Mike and seconded by Harry to adjourn the meeting at 8:13 p.m.

These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.

Date of approval: February 5, 2024