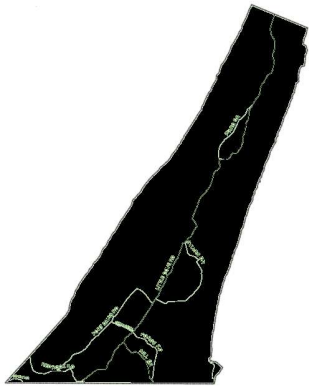

Supervisors:
Harry Keefer
Mike Cook
Chris Metcalfe
Secretary/Treasurer:
Madalyn Lander

The Warren Township Supervisors met at 7:00 P.M. on Monday, March 3, 2025, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Secretary/Treasurer Madalyn Lander.

APPROVAL OF MEETING MINUTES: Madalyn read the February 3, meeting minutes and they were approved as written.

ROADMASTER'S REPORT: Four snow/ice incidents in the month of February.

FIRE BOARD:

The fire company got an American Express card to simplify making small purchases. Employees received a 2.5 pay increase and a .5 percent COLA increase. The new ambulance arrived. All fire hydrants will be cleaned and inspected in spring. Fire Dry Hydrants can be acquired through a grant from an electric company. Cove Valley offered to help with the labor of installing dry hydrants.

TREASURER'S REPORT: For the month of February, the general account started with a balance of $170,550.08 and ended with a balance of $167,833.93 with $2,701.78 in deposits including deposits from Franklin County Tax Bureau for earned income tax. The state liquid fuels fund account started with a balance of $9,916.74 and ended with a balance of $9,916.82. The automatic withdrawals for the general account, invoices pending payment, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

A motion was introduced by Harry and seconded by Mike to pay the bills.

EMERGENCY OPERATIONS PLAN:

A motion was introduced by Harry and seconded by Mike to approve the emergency operation plan.

SEO PROCESSING FEE:

After discussion it was determined that Mike would reach out to Jon Piper to get more clarification on the SEO administrative processing fee.

The meeting went into executive session at 8:02 pm.

A motion was introduced by Mike and seconded by Harry to adjourn the meeting at 8:53 p.m.

These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.

Date of approval: 4/7/2025