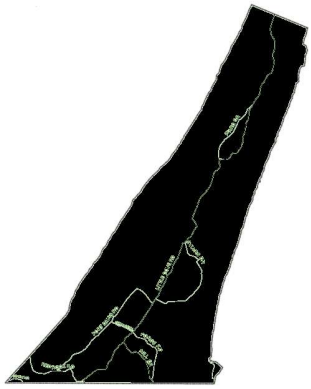

Supervisors:
Harry Keefer
Mike Cook
Chris Metcalfe
Secretary/Treasurer:
Madalyn Lander

The Warren Township Supervisors met at 7:00 P.M. on Monday, April 7, 2025, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Secretary/Treasurer Madalyn Lander.

APPROVAL OF MEETING MINUTES: Madalyn read the March 3, meeting minutes and they were approved as written.

ROADMASTER'S REPORT: Weight limit signs were ordered. Randy Shindle will measure to provide area needed to be tar and chipped on Sylvan Dr.

FIRE BOARD: Clayton was unable to attend the meeting, but provided a written report. The written report is attached.

Chief Sanders stated maintenance will be completed in spring on dry hydrants. Repairs are needed on dry hydrant near MD line. Discussions were held regarding installing a dry hydrant at Cove Valley. Chief will research who pays for the materials for dry hydrants.

TREASURER'S REPORT: For the month of March, the general account started with a balance of $167,833.93 and ended with a balance of $153,206.64 with $7,773.95 in deposits including deposits from Franklin County Tax Bureau for earned income tax. The state liquid fuels fund account started with a balance of $9,916.82 and ended with a balance of $9,916.90. The automatic withdrawals for the general account, invoices pending payment, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

A motion was introduced by Harry and seconded by Mike to pay the bills.

SEO PROCESSING FEE:

Mike spoke with Jon Piper regarding the SEO processing fee. The request is to turn it into a flat fee, instead of charging an hourly fee. This fee is to cover admin costs.

A motion was introduced by Mike and seconded by Harry to approve the $300 flat fee for admin services.

BOXCARDS: Chief Sanders provided updated box cards. They were reviewed and approved by the supervisors. The appropriate documents were signed.

A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 7:27 p.m.

These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.

Date of approval: 5/5/2025