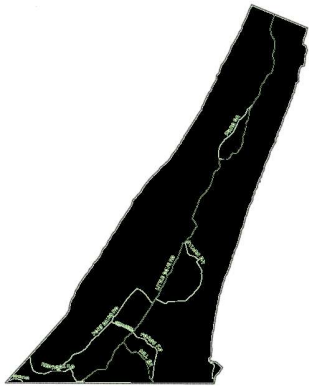

Supervisors:
Harry Keefer
Mike Cook
Chris Metcalfe
Treasurer:
Rachael McCarty
Secretary:
Madalyn Lander

The Warren Township Supervisors met at 7:00 P.M. on Monday, January 5, at the Warren Township Municipal Building located at 11637 Little Cove Road, Mercersburg, PA. The Supervisors in attendance included Harry Keefer, Michael Cook, and Chris Metcalfe as well as Secretary/Treasurer Madalyn Lander.

APPOINTMENT OF 2026 POSITIONS: ***Harry introduced a motion that Chris seconded to appoint the following people to the available positions for 2026***:

Chairman:	Harry Keefer
Vice-Chairman:	Chris Metcalfe
Roadmaster:	Mike Cook
Secretary/Treasurer:	Madalyn Lander
Fire Board:	Clayton Smith
EMC:	Jason Lander
Franklin County ESA:	Jason Lander
Planning Commission:	Larry Zimmerman
	Glenn Zimmerman
	Shawn McDonald
Vacancy Board Chair:	Jerry Berney
FCATB Representative:	Tracey Eberling
Solicitor:	Zachary Mills
Code Inspection Official:	Commonwealth Code Inspection Services
Sewer Enforcement Officer:	Jon Piper
Engineer:	Martin & Martin

The necessary paperwork was signed for the Franklin County Area Tax Bureau Representative position, and for the Solicitor.

COMPENSATION FOR NECESSARY POSITIONS: ***Harry introduced a motion that Mike seconded to keep the compensation the same for all positions.***

Harry introduced a motion that was seconded by Chris to accept the updated fee schedules for the solicitor, SEO and engineering firm.

2026 MEETING DATES: The 2026 meeting dates were set for the first Monday of each month at 7:00 pm.

APPROVAL OF MEETING MINUTES: Madalyn read the December 1, 2025, regular meeting minutes, and they were approved as written.

ROADMASTER'S REPORT: Red Rock Rd is holding up well. There were trucking issues when the stone was tailgated, so it had to be broadcasted to smooth it out. The hill on Fort Davis needs a couple more loads of stone. Mike requested to purchase a skid loader. Need to begin process for going out for bids for tar and chip job. Would also like to tar and chip where the road washed away on the north end of Sylvan Drive.

FIRE BOARD: The board is working on merging Quickbooks for the first of the year. All but one full time position has been filed, meaning less overtime will be used. The meeting for all municipalities has been scheduled for March 21. They are determining the property corners to proceed with repairing the parking lot. Discussions held to go in with NAPA on the paving project.

TREASURER'S REPORT: For the month of December, the general account started with a balance of $198,249.10 and ended with a balance of $201,911.27 with $5,772.27 in deposits . The state liquid fuels fund account started with a balance of $54,849.51 and ended with a balance of $54,849.98. The automatic withdrawals for the general account, invoices pending payment, and the treasurers report detailing withdrawals and deposits from both the general and state accounts was presented.

A motion was introduced by Harry and seconded by Chris to pay the bills. A motion was introduced by Mike and seconded by Harry to bill Saunderosa for the Martin and Martin time.

FCATB BUDGET ACTION FORM:

A motion was introduced by Mike and seconded by Chris to approved the FCATB budget.

A motion was introduced by Harry and seconded by Mike to adjourn the meeting at 7:56 p.m.

These meeting minutes were transcribed and respectfully submitted for approval by Warren Township's Secretary, Madalyn Lander, with the use of her meeting minutes and audio recording.

Date of approval: